



Material Handler

Afternoon Shift at the Packaging Warehouse

(35 Martin's Lane & Bonnie Crescent, Elmira, ON)

3:30pm to 11:30pm

The Material Handler position is responsible for receiving packaging material from suppliers at the Packaging Warehouse, including receipt into QAD-including samples, tagging and warehousing. This position will also deliver and unload materials and ingredients as required.

Responsibilities:

- Receive packaging material from suppliers;
- Deliver and unload packaging material and ingredients to the main plant;
- Bring inventory from Mixing Plant Warehouse to Centre Office;
- Monitor ingredient levels in all indoor/outdoor liquid ingredient tanks;
- Input measurements into Excel Spreadsheets;
- Count inventory from Mixing Plant Warehouse and Production areas and forward updated list to Inventory Control Department;
- Other duties as assigned.

Qualifications:

- Grade 12 or Equivalent
- 3 months experience
- DZ License
- Lift Truck License
- Propane Handling Certificate
- Skid steer Certificate
- Product understanding
- Good computer skills (QAD inventory screens, Transfers, Cycle Counts)

Employees who are interested in applying to vacant positions that are posted internally are encouraged to submit an application form despite their years of service. Although years of service play a determining factor in the choosing of successful candidate, it is not the only element that is considered. Internal candidates must also exhibit successful performance and demonstrated success in their current position.

We are an equal opportunity employer. In accordance with AODA (Accessibility for Ontarians with Disabilities Act, 2005), Elmira Pet Products will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability-related accommodations, please inform the Human Resources (HR) staff. All personal information is collected under the authority of the Personal Information Protection and Electronics Document Act.